INSTRUCTIONS FOR FILLING OF APPLICATION FORM

I. This is a common admission form for all the three programmes. Put the appropriate codes for the programme applied for in the box provided.

II. Fill in the application form in your own handwriting clearly and legibly. Do not leave any item blank. Use BLOCK LETTERS to fill the form. Do not overwrite, do not tear, spoil or otherwise disfigure this sheet. It may lead to the rejection of the application.

III. The draft should be in the name of 'Ambedkar University Delhi', payable at New Delhi.

Guidelines to fill in item 1 to 17

Item1 Write Number, name and date of issue of the Bank Draft in the relevant space. An amount of Rs 200 is to be deposited for one programme. An additional Rs 100 for each additional programme. (Rs 200 for one, 300 for two and 400 for all the three programmes and for SC/ST category Rs 100, 150 and 200 respectively).

Item 2 Write your name in BLOCK LETTERS as given in the records of the Secondary School leaving certificate. Start writing from the first box itself. Do not write Dr/Ms/Mr etc. Leave one box blank between two parts of the name. If the boxes provided are insufficient, abbreviate the middle name and write the first and last name in full e.g. applicant VINOD KUMAR MITTAL should write his name as shown below:

V	I	N	O	D		K		M	I	T	T	A	L											

Item 3 **Father's Name:** In the same manner as above.

Item 4 **Mother's Name:** In the same manner as above.

Item 5 **Date of birth:** Fill in the date of birth as recorded in the Secondary School Leaving Certificate or equivalent examination. The date e.g. 14th February, 1988 is to be written as under

1	4	/	0	2	/	1	9	8	8

Item 6 **Category:** Write 'A1' for General, 'B2' for SC, 'C3' for ST, 'D4' for OBC,' E5' for CWAP (Children and Widows of Armed Forces Personnel killed or disabled in action) and 'F6' for PD (Physically Disabled).

Item 7 **Gender:** Write 'A1' for Male and 'B2' for Female.

Item 8 **Nationality:** If Indian, write 'A1' otherwise write 'B2' in the box provided.

Item 9 **Location of the University:** Write 'A1' if the University is situated in NCT of Delhi, 'B2' if the University is situated outside of NCT of Delhi.

Write aggregate percentage at Bachelor's level up to two decimal places. Convert grades into percentages if necessary.

Use the following subject codes:

A1	Science	D4	Engineering/Technology/IT
B2	Humanities/Social Science	E5	Social Work
C3	Commerce/Bus. Administration/Bus. Economics	F6	Any other

Item 10 **Status of Result:** If passed the qualifying examination write 'A1', if result awaited write 'B2'. If result is awaited the proof of having qualified should be produced at the time of admission.

Item 11 **Telephone Number:** First write the STD code and then fill in your landline number.

Item 12 **Mobile Number:** Enter your mobile number, start with zero if from outside Delhi.

Item 13 **Enrolment Number:** Your enrolment number from the university you graduated from.

Item 14 **Email address:** A functional email address should be provided, please write carefully.

Item 15 **Name and Address:** Complete mailing address of place where communication is desired to be received.

Item 16 **Signature:** Put full signature in the box. Signature should be clear and within the box. Unsigned applications will be rejected.

Item 17 Paste (do not staple) a recent passport size photograph. Photograph should not be attested.

Note: ***If you are applying for more than one programme, you will be required to appear for separate tests as notified.***